

**GROTON PUBLIC LIBRARY
BOARD MEETING**

Wednesday, August 13, 2014
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:05 by Marie Shaw.
- II) Roll call: Betty Anne Reiter, Marie Shaw, Susan Kietzman, Ranjna Bindra, Katherine Brighty, Dr. C.J. Connolly, Rosemary Duval-Arnould, Pennie Fox, Willard Welch, Lenore White.
- III) Public Comments: None
- IV) Communications: A thank you note was received by Marie Shaw from the Groton Library staff to thank the board for their efforts in hosting the June celebration in honor of Library's 2014 Public Service Award.
- V) Approval of minutes of the June meeting: A motion was made by Dr. C.J. Connolly and seconded by Susan Kietzman to approve the June minutes. The motion was approved.
- VI) Review of June and July performance measures and statistics:
 - A) The report format has been improved to better reflect the library's services.
 - B) There was a significant increase in the number of programs offered in July as compared to July 2013.
 - C) Usage of the Library's home page has increased, and 3 more additions will be coming: Flipster, Webucator and Connecticut Driving test.
- VII) Director's Report
 - A) Met with staff from CT Humanities about *Celebrate Family Reading*, a series of programs designed to engage families in reading and book related activities, promoting and fostering literature-rich home environments in support of lifelong learning. They have received funding to bring the program to Groton.
 - B) Continue to work with the architect to develop plans for expanding the local history room in advance of the State Library grant deadline of August 29.
 - C) Consulting with Town Attorney to finalize a revised internet policy and to create a "Deed of Gift."
 - D) Participated in an interview panel for HR.
 - E) Congressman Courtney plans to nominate the Library for the 2015 National Medal for Museum and Library Service from the Institute of Museum and Library Services.

VIII) New Business

- A) Discussion of changing the time that regular Library Board Meetings are held. The board discussed permanently moving the meeting day to the third Wednesday of the month. For the months of October and November, the meeting time will be at 4:00 p.m.

IX) Old Business

- A) Revision of the By-Laws: An attachment of proposed changes is included in the minutes.
 - B) Review of the State Public Library Construction grant application: The director presented the architect's plans for the new local history room. The room will be built to standards necessary for the preservation of historical materials.
 - C) Planning for the October Joint Library Board Meeting with Bill Memorial and Mystic & Noank Libraries: The Board has agreed to postpone the Joint meeting until the new director of the Bill Memorial is in place.
- X) Adjournment: A motion to adjourn was made by Katherine Brighty and seconded by Dr. C.J. Connolly. The meeting was adjourned at 8:15 p.m.

Respectfully submitted by,

Rosemary Duval-Arnould
Secretary